## AJAX ADJUSTERS & SURVEYORS PTE LTD Data Protection Policy

#### Respecting your privacy and protecting your personal data

We know that privacy is important to you and we strive to be as open and transparent as possible in how we serve you. We conduct our business in compliance with the Personal Data Protection Act (PDPA) and have implemented additional measures to protect your personal information.

### How we use your information

We will not use your personal data for purposes other than what we have informed you, or which are permitted under local laws and regulations.

We will not offer, publish or share your personal data with third parties outside of the AJAX for commercial purposes, without seeking your explicit permission. We will retain your information for only as long as there is a business or legal need.

## **Sharing your information**

We may share your information with:

- Within AJAX
- Business partners and vendors we work with to deliver services you have subscribed to
- Industry regulators and other government organisations, as required by local laws and regulations
- Financial institutions for purposes such processing payments
- Research institutions for market analysis purposes

Your information is disclosed to the above only for relevant purposes.

We will also do our best to ensure that overseas organisations we work with observe strict confidentiality and data protection obligations.

### **Protecting your information**

Across the organization, we have implemented stringent measures to secure and protect personal data. The specifics of these measures vary, but may include:

- Safeguards to prevent security breaches in our network and database systems
- Limits on access to information in our systems and the systems of our business partners and vendors
- Strict verification processes to prevent unauthorised access to information

# **General Information**

We may amend or modify this Policy from time to time, such as in response to changes to legislation. We remain committed to safeguarding your information and being open about our data protection practices. Please note that different or separate data protection policies may apply to specific products and services provided by AJAX ADJUSTERS & SURVEYORS PTE LTD Please refer to the terms of use for specific products and services for more information.